

## *Center Moriches Union Free School District*

### **BOARD OF EDUCATION**

Wendy R. Turkington, President  
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**Russell J. Stewart**  
*Superintendent of Schools*

**Lynda G. Adams**  
*Deputy Superintendent*

**Carol M. Perkins, CPA**  
*Business Official*

**Diane M. Smith**  
*Treasurer*

**Patricia A. Galletta**  
*District Clerk*

## **BOARD OF EDUCATION MEETING AGENDA**

### **REGULAR MEETING OF SEPTEMBER 4, 2013**



#### **PUBLIC AGENDA**

##### **PUBLIC SESSION**

1. **Call to Order**
2. **Executive Session** It is anticipated that the Board will make a motion to go into Executive Session and this session will likely run from 6:00 P.M. to 7:00 P.M.
3. **Pledge of Allegiance**
4. **Superintendent's Report**
  - 2012-2013 School Year Data Analysis – Lynda Adams
  - Administrative Reports – Principals/Directors
5. **Legislative Report**
6. **Questions and Comments Regarding Tonight's Agenda Only**

Please note: This is the opportunity for persons who wish to speak or who have written letters to the Board regarding topics that are included on this agenda. Speakers are asked to keep their comments brief, and to speak for no longer than three minutes. Members of the public will have the opportunity to speak about any topic at the end of the meeting.

7. **Minutes** –(Exhibit #1)  
Meeting of August 21, 2013

**PERSONNEL SECTION**

8. **Resignations**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the following resignations:

<b>Name</b>	<b>Position/Subject</b>	<b>Effective Date(s)</b>	<b>Building</b>
<b>Maria Gonzalez</b>	PCHP Visitor	08/27/13	DW

9. **Rescind Action**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds its August 21, 2013 action as follows:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
<b>Christine Buff</b>	Substitute Clerk Typist	09/09/13-06/30/14
<b>Christine Buff</b>	Substitute Paraprofessional	09/09/13-06/27/13
<b>Christine Buff</b>	Substitute Monitor	09/09/13-06/27/14
<b>Michael Leone</b>	Per Diem Substitute Teacher (DW) (7/10/13 BOE Meeting)	09/09/13-06/27/14

10. **Substitutes: 2013-2014 School Year**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following individuals as substitutes for the 2013-2014 school year, as follows:

<b>Name</b>	<b>Type/Building</b>	<b>Effective Date</b>
<b>Shauna Barton</b>	Substitute Monitor (Elem)	09/09/13-06/27/14
<b>Daniel Bishon</b>	Substitute Custodian I (DW)	09/05/13-06/30/14
<b>Michael Crisci</b>	Per Diem Substitute Teacher (DW)	09/09/13-06/27/14
<b>Michael Leone</b>	Preferred Substitute (HS)	09/03/13-06/27/14
<b>Kaitlyn McGrath</b>	Per Diem Substitute Paraprofessional (DW)	09/09/13-06/27/14
<b>Monica O'Brien</b>	Per Diem Substitute Teacher (DW)	09/09/13-06/27/14
<b>Monica O'Brien</b>	Per Diem Substitute Paraprofessional (DW)	09/09/13-06/27/14
<b>Tami Schaber</b>	Per Diem Substitute Paraprofessional (DW)	09/09/13-06/27/14
<b>Kathleen Vecere</b>	Per Diem Substitute Teacher (DW)	09/09/13 – 06/27/14

<b>Deborah Zadrazil</b>	Per Diem Substitute Teacher (DW)	09/09/13 – 06/27/14
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11. **Appointments of Teaching and Support Staff**

The district recently advertised for candidates to fill various teacher and support staff vacancies for 2013-2014. Candidates were interviewed by committees, building principals, and/or the superintendent.

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appointments:

<b>Name</b>	<b>Position/Building</b>	<b>Effective Date(s)</b>
<b>Curtis Barnhill</b>	JV Football Assistant Coach (HS)	2013-2014
<b>Christine Buff</b>	Paraprofessional (DW)	09/09/13
<b>Gregory Gates</b>	Security Guard (DW)	09/05/13-06/30/14
<b>Ira Jarmel</b>	Custodial Worker II (DW)	09/09/13
<b>Kristen Mayhew</b>	Varsity Gymnastics Coach (WFHS)	08/26/13
<b>Jennifer Melon</b>	Paraprofessional (DW)	09/04/13
<b>Glenn Pepe</b>	Additional Day Summer Guidance Work (MS)	08/28/13
<b>Gia Vanacore</b>	Varsity Gymnastics Coach (WFHS)	08/26/13

12. **Other Annual Appointments**

**School District Architects**

RECOMMENDED ACTION: that upon the recommendation of the Superintendents of Schools, the Board of Education appoints JAG Architect to serve as the school district's architects for the 2013-2014 school year.

**FISCAL SECTION**

13. **Donations**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the following donation:

- ❖ The district received a check from Suffolk ASBO in the amount of \$500 to be awarded as a scholarship check to a business student at the end of the 2013-2014 school year.

14. **Contracts (Exhibit #2)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following contracts in accordance with the terms and conditions of the contracts, as well as at the established cost contained in said contracts:

Karen E. Burkhard, MD Contract (2013-2014)  
Bayport-Blue Point UFSD 2013-2014 Instructional Services Contract – 2 students  
ESBOCES District Operated (Regents) Transportation Contract – Summer Program 2013  
ESBOCES Transportation (Regional Special Education) Contract – Summer 2013  
John A. Grillo, Architect, PC Amendment and Extension 2013  
Part-Time Reservation Community Liaison Contract (Revised)  
Whitsons Culinary Group Addendum – 2013-2014

15. **Budget Transfers – June 2013 end of year and August 2013 (Exhibit #3)**

RECOMMENDED ACTION: upon the recommendation of the Superintendent of Schools, the Board of Education approves the budget transfers.

16. **Disposition of Records, Books and/or Equipment (Exhibit #4)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the disposition of books and equipment.

17. **Payment Authorization (Exhibit #5)**

The Board of Education has appointed an Independent Claims Auditor to review bills and authorize the processing of payment during the period between Board of Education meetings.

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report by the Independent Claims Auditor for the month of July 2013 and authorizes payment of the monthly bills listed on Warrants for the month of July 2013 as audited by the Independent Claims Auditor as follows:

<b>Warrant:</b>	<b>T:1</b>	<b>A:2,3</b>	<b>T:4</b>	<b>A:1,2</b>	<b>T:6</b>
<b>Date:</b>	<b>7/3</b>	<b>7/11</b>	<b>7/12</b>	<b>7/25</b>	<b>7/26</b>

**PROGRAM SECTION**

18. **CPSE/CSE – Recommendations (Exhibit #6)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committees on Special Education and Preschool Special Education for the months of July and August 2013 and CPSE/CSE recommendations for the 2013-2014 school year.

## MISCELLANEOUS SECTION

19. **First Policy Reading (Exhibit #7)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a first reading of the following policy:

7420 Interscholastic Athletic Policy (Updating of Policy #7420)

4211 Administrative Organization Plan (Chain of Command) (Updating of Policy #4211)

7618 Time-Out Room Policy- new policy

20. **Third Policy Reading and Adoption (Exhibit #8)**

RECOMMENDED ACTION: that upon the recommendation Superintendent of Schools, the Board of Education conducts a third reading of the following policy and subsequently moves to adopt the policy:

5210 Revenues (replaces old policy DD, DF)

5213 Federal Funds (replaces old policy DEC)

5230 Acceptance of Gifts, Grants and Bequests to the School District (replaces old policy DFC)

5240 School Tax Assessment and Collection/Property Tax Exemptions (replaces old policy DEA)

5250 Sale and Disposal of School District Property (replaces policy DN)

5310 Bonding of Employees and School Board Members (replaces old policy DH)

5320 Expenditures of School District Funds (replaces old policy DK)

5340 Borrowing of Funds – new policy

5530 Petty Cash Funds and Cash in School Buildings (replaces old policy DJB)

5540 Publication of District's Annual Financial Statement – new policy

5560 Use of Federal Funds for Political Expenditures – new policy

5574 Independent/External Audits – new policy

5420 Purchasing Authority – new policy

6430 Employee Activities – new policy

21. **Committees**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the creation of the following committees for the 2013-2014 academic year:

Audit Committee

Emergency Preparedness Committee

Health & Wellness Committee

Technology Committee.

Curriculum & Instruction Committee

Facility Advisory Committee

Legislative Committee

## Committee Members – 2013-2014

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals for the various 2013-2014 committees:

### Audit Committee:

Daniel Finnegan  
Thomas Hogan  
Heather Schaub-Magill  
Wendy Turkington (Chairperson)  
Kristen Turnow-Heintz

### Curriculum and Instruction Committee:

Lynda Adams (Chairperson)  
Melissa Bates  
Dawn Daniels  
Danielle Dench  
Nicole Foster  
Kim Hardwick  
Raina Ingoglia  
Laura Kelly  
Dawnmarie Lanzetta  
Dina LaRocca  
Lisa Marrin  
Jane Murray  
Lawrence Pasciutti  
Loriann Patanjo  
Kathleen Rasso  
Kathleen Springman  
Wendy Turkington  
Kristen Turnow-Heintz

### Emergency Preparedness Committee:

Edward Casswell (Co-Chairperson)  
Carolyn Corcoran  
John DeBatto  
Dan Finnegan (Co-Chairperson)  
Miriam Gillies  
Zeguorney Khan  
Lisa Marrin  
Loriann Patanjo

### Facility Advisory Committee:

John Allen  
Dawn Coyle  
Gary Crowell  
John DeBatto  
Alex Dench  
Danielle Dench  
Dan Finnegan (Co-Chairperson)

Josh Foster  
Arthur Gerhauser (Co-Chairperson)  
Tom Kelly  
Lisa Marrin  
Suzanne Maxwell  
Carol Perkins  
Kelly Platt  
Loriann Patanjo  
James Ryan  
Wendy Turkington  
Kristen Turnow-Heintz  
Elizabeth VonHassel

Health and Wellness Committee:

Melissa Bates  
Danielle Dench  
Jackie Esp  
Trisha Galietta  
Zeguorney Khan  
Meghan Klaus  
Loriann Patanjo  
Terri Schill  
Jeremy Thode (Chairperson)  
Sandra Unger  
Elizabeth VonHassel

Legislative Committee:

Danielle Dench  
Meghan Klaus  
Lisa Marrin  
Loriann Patanjo  
Kelly Platt

Technology Committee:

Lynda Adams (Co-Chairperson)  
Kristen Alifano  
John Allen (Co-Chairperson)  
Sal DiPeri  
John Kinghan  
Bill Nofi  
Lawrence Pasciutti  
Loriann Patanjo  
Kristen Turnow-Heintz

22. **General Discussion**

- ❖ Board of Education Goals
- ❖ Process for Superintendent's Evaluation
- ❖ Tentative Capital Project Discussion

23. **Questions and Comments from the Community**

Members of the public who desire to address or question the board of any topic related to board work are welcome to do so at this time. Speakers are requested to limit their remarks to not more than three minutes; to appoint a spokesperson if the concern is a group concern, and to supplement verbal presentations with written reports, if necessary or desired.

24. **Dates to Remember**

The next Board of Education will be on September 18, 2013 at 6:30 P.M. in the Boardroom at the Administrative Office. The public session will begin at 7 P.M.

25. **Adjournment**

It is likely that the Board of Education will move to enter into Executive Session immediately upon adjournment of Public Session.

**NOTE: ADDITIONAL ITEMS MAY BE ADDED TO THIS AGENDA.**