

Center Moriches Union Free School District

BOARD OF EDUCATION
Wendy R. Turkington, President
Daniel Finnegan, Vice President
Thomas R. Hogan
Heather Schaub-Magill
Kristen Turnow-Heintz, Ed. D

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Diane M. Smith
Treasurer

Patricia A. Galietta
District Clerk

BOARD OF EDUCATION REGULAR MEETING

CENTER MORICHES, NY
JUNE 18, 2014

The Board of Education, Center Moriches Union Free School District, held a Regular Meeting in the Board Room on Wednesday, June 18, 2014 at 6:00 p.m. Those present were Board Members Wendy R. Turkington, Daniel Finnegan, Thomas R. Hogan, Heather Schaub-Magill and Kristen Turnow-Heintz; Superintendent Russell J. Stewart, and Business Official Carol M. Perkins. District Treasurer Diane M. Smith and District Clerk Patricia A. Galietta joined the meeting at 6:30 p.m.

Ms. Jill Sanders, of Cullen & Danowski, LLP addressed the Board (Audit Committee) concerning the process that will be followed throughout the summer for the District's annual audit.

On motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to adjourn to Executive Session at 7:13 p.m. for the purpose of discussing the employment history of a particular employee.

On motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to return to the Regular Meeting.

President Turkington called the Regular Meeting to order at 7:24 p.m. with the Pledge of Allegiance. There were 42 visitors present.

1. **Minutes** – On motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following minutes as amended:

Meeting of June 4, 2014

PERSONNEL SECTION

2. **Leave of Absence – (Contractual)**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following employee for a contractual leave of absence:

Name	Position/Subject	Effective Date(s)
Cari Ann Baio	Elementary Teacher	09/01/14-12/12/14

3. **Leave of Absence – (FMLA)**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following employee for a leave of absence which is in compliance with the terms and conditions of the Center Moriches FMLA policy:

Name	Position/Subject	Effective Date(s)
Tracey Forman	Special Education Teacher	05/22/14-06/13/14

4. Leave of Absence – Return

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following employee to return to service:

Name	Position/Subject	Effective Date
Pilar Marino	Guidance Counselor	July 01, 2014

5. Substitutes: 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to appoint the following individuals as substitutes for the 2013-2014 school year, as follows:

Name	Type/Building	Effective Date	Salary
John Garbato	Per Diem Substitute Groundskeeper I (DW)	06/19/14-06/30/14	\$11.61/hour
Elizabeth Hennigan	Per Diem Substitute Teacher (DW)	06/17/14-06/27/14	\$90/day
Edward Schmidt	Per Diem Substitute Custodial Worker I (DW)	06/19/14-06/30/14	\$11.61/hour

6. Excess

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to hereby abolish the following position effective at the close of business on June 30, 2014: Abolishes one (1) 0.6 reading teacher.

NAME	TENURE AREA	FTE/POSITION
Deborah Tseperkas	Reading Teacher	0.6

7. Appointments of Teaching and Support Staff

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following appointments:

Name	Position/Building	Effective Date(s)	Salary
Elizabeth Bohr	Summer Guidance Counselor (HS)	06/30/14 07/01/14 07/02/14 07/03/14	1/200 th of salary
Dana Buccos	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Patricia Kuss	Registered School Nurse Summer Program (DW)	07/07/14- 08/15/14	\$20/hour not to exceed 6 hours/day
Erin Gorman	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Elizabeth Hennigan	Long-Term Substitute Social Studies Teacher Leave Replacement (HS)	04/23/14- 06/13/14	A/1 Adjusted (Pro-rated)
Lisa Hession	Summer Guidance Counselor (HS)	06/30/14 07/01/14 07/02/14 07/03/14	1/200 th of salary
Elizabeth Klapproth	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day

7. Appointments of Teaching and Support Staff (continued)

Elizabeth Lanham	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Henry Mack Jr.	Summer Guidance Counselor (HS)	06/30/14 07/01/14 07/02/14 07/03/14	1/200 th of salary
Kimberly McVetty	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Glenn Pepe	Summer Guidance Counselor (MS)	06/30/14- 08/29/14	1/200 th of salary not to exceed 10 days
Phatima Mitchell	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Linda Schmidt-Hingle	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Marwah Sheikh	Paraprofessional Summer School Program(DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Leanna Simo	Paraprofessional Summer School Program(DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Nicole Smith	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Julie Stuart	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day
Andrew Wysocki	Paraprofessional Summer School Program (DW)	07/07/14- 08/15/14	\$12.00/hour not to exceed 6 hours/day

8. Life Skills Summer Employment

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the summer employment of students from the middle school and high school summer program to work with the buildings and grounds staff under the supervision of a job coach or paraprofessional. The students will be compensated for the work they do at the minimum hourly rate.

Name	Position/Subject	Effective Date(s)	Building	Salary/Step
Student #1	Student	07/07/14-08/15/14	DW	\$8.00/hr not to exceed 6 hrs per day 4 days per week
Student #2	Student	07/07/14-08/15/14	DW	\$8.00/hr not to exceed 6 hrs per day 4 days per week
Student #3	Student	07/07/14-08/15/14	DW	\$8.00/hr not to exceed 6 hrs per day 4 days per week

FISCAL SECTION

9. Budget Revision

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to accept the following:

- ❖ Insurance check received from New York Schools Insurance Reciprocal (NYSIR) for various storm related claims in the amount of \$70,615.48 and adjust the budget accordingly.

10. **Professional Development for Administrators**

The Board of Education acknowledges that the following administrators receive a stipend of \$1,500 for completing their respective professional development plans for the 2013-2014 school year:

Melissa Bates
Edward Casswell
Jacqueline Esp
Kim Hardwick
Raina Ingoglia
Ricardo Soto
Jeremy Thode

11. **Contracts**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following contracts in accordance with the terms and conditions of the contracts, as well as at the established cost contained in said contracts:

Bayport-Blue Point U.F.S.D. Summer Instructional Services Contract (2014) – 2 students
E. Quogue U.F.S.D. Special Education Services (2014-2015) – 4 Students
E. Quogue U.F.S.D. Summer Instructional Services Contract (2014) – 1 student
Middle Country C.S.D. Summer Instructional Services Contract (2014) – 1 student
Shoreham-Wading River C.S.D. Summer Instructional Services Contract (2014) – 1 student
William Floyd Special Education Services (2014-2015) – 2 students

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 3-2 (Mrs. Schaub-Magill and Dr. Turnow-Heintz voted no), the Board of Education voted to approve the following contracts in accordance with the terms and conditions of the contracts, as well as at the established cost contained in said contracts:

CMTA – Appendix F
Russell J. Stewart – Appendix F

12. **Irrigation Maintenance and Installation Bid #CMS 14-15B (RFP)**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following responsible bidder, Byrne and Son Irrigation, Inc., to provide for irrigation maintenance and installation services for the 2014-2015 school year.

13. **Budget Transfers – June 2014**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the budget transfers.

14. **Payment Authorization**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to accept the report by the Independent Claims Auditor for the month of May 2014 and authorizes payment of the monthly bills listed on Warrants for the month of May 2014 as audited by the Independent Claims Auditor as follows:

14. Payment Authorization (continued)

	T:47, 48	A:63 T:46	A:64 T:49,50,51, 52,53,54, 55,56	A:67, 69	A:70 T:57	T:58,59
Warrant:						
Date:	5/1	5/8	5/15	5/22	5/28	5/30

15. Funding of Reserves

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approve the transfer of fund balance for the 2013-2014 fiscal year to the following reserve; Employee Accrued Benefit Liability Reserve, in an amount not to exceed \$400,000; and

BE IT FURTHER RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approve the transfer of fund balance for the 2013-2014 fiscal year to the following reserve; Retirement Contribution Reserve, in an amount not to exceed \$400,000.

16. Use of Employee Benefit Accrued Liability Reserve Anticipated Employee Separation Settlement Pay

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the transfer of funds from the Employee Benefit Accrued Liability Reserve for the payment of final settlements for retirees and anticipated employee separation settlement and increase the budget accordingly.

17. Retiree Contributions 403(b)

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the payment of final settlements for retirees as an employer non-elective contribution, under 403b regulations, in lieu of a direct payment in payroll effective June 18, 2014.

18. Donation

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to accept the following donation:

- ❖ Donation of a used Jugs Lite Flight Pitching Machine to the softball program by Bob Veeck. Approximate value is \$400.00.

PROGRAM SECTION

19. CPSE/CSE – Recommendations

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the recommendations of the Committees on Special Education and Preschool Special Education for the months of February – June for the 2013- 2014 school year and the 2014-2015 school year.

MISCELLANEOUS SECTION

20. Board of Education Meeting Dates (2014-2015)

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following Board of Education meeting dates for the 2014-2015 academic year:

July 2, 2014 (Reorganization Meeting)	January 28, 2015
August 20, 2014	February 11, 2015
September 3, 2014	March 4, 2015
September 17, 2014	March 18, 2015
October 1, 2014	April 1, 2015
October 15, 2014	April 22, 2015
November 5, 2014	May 6, 2015
November 19, 2014	May 20, 2015
December 10, 2014	June 3, 2015
January 14, 2015	June 17, 2015

21. First Policy Reading

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to conduct a first reading of the following policy:

#5662 Allergy Policy– new Policy
#8272 Homework Policy (replaces old policy IKB)

22. Dates to Remember

- The next Board of Education meeting will be on July 2, 2014 at 6:00 P.M. in the Boardroom at the Administrative Office. The public session will begin at 7 P.M

On motion by Mr. Finnegan, seconded by Dr. Turnow-Heintz and carried 5-0, the Board of Education voted to adjourn the Regular Meeting at 9:20 p.m.

Respectfully submitted:



Patricia A. Galietta
District Clerk