

Center Moriches Union Free School District

BOARD OF EDUCATION

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BOARD OF EDUCATION MEETING AGENDA

REGULAR MEETING OF SEPTEMBER 18, 2013



PUBLIC AGENDA

PUBLIC SESSION

1. **Call to Order**
2. **Executive Session** It is anticipated that the Board will make a motion to go into Executive Session and this session will likely run from 6:30 P.M. to 7:00 P.M.
3. **Pledge of Allegiance**
4. **Superintendent's Report**
 - **High School Senior Class Co-Presidents**
5. **Questions and Comments Regarding Tonight's Agenda Only**

Please note: This is the opportunity for persons who wish to speak or who have written letters to the Board regarding topics that are included on this agenda. Speakers are asked to keep their comments brief, and to speak for no longer than three minutes. Members of the public will have the opportunity to speak about any topic at the end of the meeting.

6. **Minutes** –(Exhibit #1)
Meeting of September 4, 2013

PERSONNEL SECTION

7. **Substitutes: 2013-2014 School Year**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following individuals as substitutes for the 2013-2014 school year, as follows:

Name	Type/Building	Effective Date
Danny Castellano	Per Diem Substitute Custodian (DW)	09/18/13-06/30/14
Alicia Cunningham	Per Diem Substitute Paraprofessional (DW)	09/19/13-06/27/14
Donna Erickson	Per Diem Substitute Custodian (DW)	09/19/13-06/30/14
Brittney Martin	Per Diem Substitute Teacher (DW)	09/19/13-06/27/14
Brittney Martin	Per Diem Substitute Paraprofessional (DW)	09/19/13-06/27/14
Victoria Petro	Per Diem Substitute Teacher (DW)	09/19/13-06/27/14
Jacqueline Read	Per Diem Substitute Teacher (DW)	09/19/13-06/30/14
Anita Resnick	Per Diem Substitute Monitor (DW)	09/19/13-06/27/14
Nikki Schettino	Per Diem Substitute Paraprofessional (DW)	09/19/13-06/27/14
Nikki Schettino	Per Diem Substitute Teacher (DW)	09/19/13-06/27/14
Domingo Serrano	Per Diem Substitute Custodian (DW)	09/19/13-06/30/14

8. **Appointments of Teaching and Support Staff**

The district recently advertised for candidates to fill various teacher and support staff vacancies for 2013-2014. Candidates were interviewed by committees, building principals, and/or the superintendent.

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appointments:

Name	Position/Building	Effective Date(s)	Building
Dana Buccos	Leave Replacement Teacher Assistant (Adjusted)	09/03/13-06/30/14	Elem.
Fred DelGiorno	Interact Advisor	2013-2014	HS
Beatrice Foster	ELA Additional Class	09/01/13-06/30/14	MS
Marissa Magnogna	Math Additional Class	09/23/13-01/30/14	HS
Daniela Monroig	Math Tutor	09/19/13-06/27/14	HS/MS
Helen Moore	Senior Clerk/Typist	09/19/13	Elem.
Robert Spicer	Science Class Additional Alternate Day	09/01/13-06/30/14	MS

Name	Position/Building	Effective Date(s)	Building
Tricia Thompson	Math Additional Class	09/23/13-01/30/14	HS

Mentor Teachers

Name	Position/Subject	Effective Date(s)	Building
Michael Gordon	Mentor Teacher	09/01/13-06/30/14	DW
Regina Soto	Mentor Teacher	09/01/13-06/30/14	DW
Susan Lang	Mentor Teacher	09/01/13-06/30/14	DW

8:1:1 Paraprofessional Stipend

Name	Type/Building	Effective Date
Sandra Townsend-Dennis	Paraprofessional Stipend 8:1:1 (DW)	09/03/13-06/30/14

FISCAL SECTION

9. **Donations**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the following donation:

- ❖ \$6,400 from the Center Moriches PTA to help pay for the new Challenge Day Program to held at the middle school and high school levels.

10. **Contracts (Exhibit #2)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following contracts in accordance with the terms and conditions of the contracts, as well as at the established cost contained in said contracts:

- D.J.J. Technologies (2013-2014)
- Janine Stiene Speech Language Pathologist, P.C. (2013-2014)
- So. Huntington S.D. Health and Welfare Service Agreement (2012-2013) *Revised*
- Schoolwide Educational Solutions (2013-2014)
- Westhampton Beach Special Education Services 2013-2014 – 1 student

11. **SEORA RESOLUTIONS**

Elementary School – Negative Declaration

ADOPTION OF NEGATIVE DECLARATION

**Proposed Building Additions and Site Improvements at the Clayton Huey Elementary School
Hamlet of Center Moriches, Town of Brookhaven, Suffolk County**

WHEREAS, the Board of Education of the Center Moriches Union Free School District (Board of Education) is considering building additions and site improvements at the Clayton Huey Elementary School located 511 Main

Street in the hamlet of Center Moriches, Town of Brookhaven, Suffolk County, New York (hereinafter, the “proposed action”); and

WHEREAS, in the proposed action specifically consists of the construction of three building additions totaling approximately 4,537 square feet (including a one-story, 3,088±-square-foot classroom addition and a one-story, 1,084±-square-foot classroom addition, both located on the north side [i.e., rear] of the existing school building, and a 364±-square-foot vestibule addition on the south side [i.e., front] of the existing school building); construction of a 951±-square-foot link corridor on the south side of the existing school building; a 5,520±-square-foot expansion of the parking area located on the western portion of the site to increase overall parking from 99± to 119±-stalls (i.e., 20 new parking spaces); and relocation of an existing sanitary system from a location adjacent to the proposed 1,084±-square-foot classroom addition to an area proximate thereto (the specific location of the relocated sanitary system has not yet been determined); and

WHEREAS, the Board of Education, after coordinated review, declared itself lead agency for the proposed action, pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(3); and

WHEREAS, the Board of Education, as lead agency, has caused to be prepared Parts 1, 2 and 3 of an Environmental Assessment Form (EAF) to evaluate potential significant adverse environmental impacts associated with the proposed action, and has reviewed the aforesaid EAF and agrees with the contents thereof;

NOW, THEREFORE, BE IT RESOLVED that, the Board of Education, as lead agency for the action contemplated herein, after review of the proposed action and 6 NYCRR Part 617, hereby determines that the above-described project is an Unlisted action; and

BE IT FURTHER RESOLVED that, based upon the information contained in the EAF and other relevant information before the Board of Education, the Board of Education, after due deliberation, review and analysis, hereby determines that the proposed action will not result in significant adverse impacts to the environment, and hereby adopts the annexed Negative Declaration.

Elementary School – Lead Agency Designation

LEAD AGENCY DESIGNATION

Proposed Building Additions and Site Improvements at the Clayton Huey Elementary School Hamlet of Center Moriches, Town of Brookhaven, Suffolk County

WHEREAS, the Board of Education of the Center Moriches Union Free School District (Board of Education) is considering building additions and site improvements at the Clayton Huey Elementary School located 511 Main Street in the hamlet of Center Moriches, Town of Brookhaven, Suffolk County, New York (hereinafter, the “proposed action”); and

WHEREAS, in the proposed action specifically consists of the construction of three building additions totaling approximately 4,537 square feet (including a one-story, 3,088±-square-foot classroom addition and a one-story, 1,084±-square-foot classroom addition, both located on the north side [i.e., rear] of the existing school building, and a 364±-square-foot vestibule addition on the south side [i.e., front] of the existing school building); construction of a 951±-square-foot link corridor on the south side of the existing school building; a 5,520±-square-foot expansion of the parking area located on the western portion of the site to increase overall parking from 99± to 119±-stalls (i.e., 20 new parking spaces); and relocation of an existing sanitary system from a location adjacent to the proposed 1,084±-square-foot classroom addition to an area proximate thereto (the specific location of the relocated sanitary system has not yet been determined); and

WHEREAS, pursuant to 6 NYCRR §§617.4 and 617.5, the Board of Education reviewed the proposed action and preliminarily determined that same is an Unlisted action; and

WHEREAS, pursuant to 6 NYCRR Part 617, coordinated review of an Unlisted action is optional, and was undertaken by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED that, the Board of Education hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(3), with respect to the above-described proposed action.

High School/Middle School- Negative Declaration

ADOPTION OF NEGATIVE DECLARATION

Proposed Building Additions and Site Improvements at the Center Moriches High School and Middle School Hamlet of Center Moriches, Town of Brookhaven, Suffolk County

WHEREAS, the Board of Education of the Center Moriches Union Free School District (Board of Education) is considering building additions and site improvements at the Center Moriches High School and Middle School located 311 Frowein Road in the hamlet of Center Moriches, Town of Brookhaven, Suffolk County, New York (hereinafter, the "proposed action"); and

WHEREAS, in the proposed action specifically consists of the construction of three building additions totaling 33,525± square feet (including a one-story, 28,810±-square-foot classroom and fitness and wellness center addition on the north side [i.e., rear] of the existing school building, a one-story, 3,500±-square-foot music suite addition on the south side [i.e., front] of the existing school building, and a 1,215±-square-foot classroom addition on the south side of the existing school building); relocation of the tennis courts to the north of their current location to accommodate the proposed 28,810±-square-foot classroom and fitness and wellness center addition; resurfacing of the running track; replacement of the grass-surfaced athletic field with synthetic turf; various interior alterations; and removal and relocation of the existing sanitary system from a location near the existing tennis courts to an existing septic leaching area to the northwest of the High School and Middle School building; and

WHEREAS, the Board of Education, after coordinated review, declared itself lead agency for the proposed action, pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(3); and

WHEREAS, the Board of Education, as lead agency, has caused to be prepared Parts 1, 2 and 3 of an Environmental Assessment Form (EAF) to evaluate potential significant adverse environmental impacts associated with the proposed action, and has reviewed the aforesaid EAF and agrees with the contents thereof;

NOW, THEREFORE, BE IT RESOLVED that, the Board of Education, as lead agency for the action contemplated herein, after review of the proposed action and 6 NYCRR Part 617, hereby determines that the above-described project is an Unlisted action; and

BE IT FURTHER RESOLVED that, based upon the information contained in the EAF and other relevant information before the Board of Education, the Board of Education, after due deliberation, review and analysis, hereby determines that the proposed action will not result in significant adverse impacts to the environment, and hereby adopts the annexed Negative Declaration.

High School/Middle School – Lead Agency Designation

LEAD AGENCY DESIGNATION

Proposed Building Additions and Site Improvements at the Center Moriches High School and Middle School Hamlet of Center Moriches, Town of Brookhaven, Suffolk County

WHEREAS, the Board of Education of the Center Moriches Union Free School District (Board of Education) is considering building additions and site improvements at the Center Moriches High School and Middle School located

311 Frowein Road in the hamlet of Center Moriches, Town of Brookhaven, Suffolk County, New York (hereinafter, the "proposed action"); and

WHEREAS, in the proposed action specifically consists of the construction of three building additions totaling 33,525± square feet (including a one-story, 28,810±-square-foot classroom and fitness and wellness center addition on the north side [i.e., rear] of the existing school building, a one-story, 3,500±-square-foot music suite addition on the south side [i.e., front] of the existing school building, and a 1,215±-square-foot classroom addition on the south side of the existing school building); relocation of the tennis courts to the north of their current location to accommodate the proposed 28,810±-square-foot classroom and fitness and wellness center addition; resurfacing of the running track; replacement of the grass-surfaced athletic field with synthetic turf; various interior alterations; and removal and relocation of the existing sanitary system from a location near the existing tennis courts to an existing septic leaching area to the northwest of the High School and Middle School building; and

WHEREAS, pursuant to 6 NYCRR §§617.4 and 617.5, the Board of Education reviewed the proposed action and preliminarily determined that same is an Unlisted action; and

WHEREAS, pursuant to 6 NYCRR Part 617, coordinated review of an Unlisted action is optional, and was undertaken by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED that, the Board of Education hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(3), with respect to the above-described proposed action.

12. **Treasurer's Report (Exhibit #3)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's Report for the month of June 2013.

13. **Monthly Student Activity Report (Exhibit #4)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education Approves the Student Activity Treasurer's Report for the middle school and the high school for the month of June 2013.

14. **Budget Transfers – September 2013 and June 2013 end of year (Exhibit #5)**

RECOMMENDED ACTION: upon the recommendation of the Superintendent of Schools, the Board of Education approves the budget transfers.

15. **2012-2013 Independent Auditor's Reports (Exhibit # 6)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the 2012-2013 Independent Auditor's Reports.

16. **2012-2013 Internal Auditor's Report (Exhibit # 7)**

RECOMMENDATION ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the 2012-2013 Internal Auditor's Risk Assessment Update Report and the Extra-Classroom Activity Fund Report.

17. **2012-2013 Corrective Action Plan – Internal Audit (Exhibit # 8)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the 2012-2013 Corrective Action Plan for the Risk Assessment Update Report and the Extra-Classroom Activity Fund.

18. **Payment Authorization (Exhibit #9)**

The Board of Education has appointed an Independent Claims Auditor to review bills and authorize the processing of payment during the period between Board of Education meetings.

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report by the Independent Claims Auditor for the month of August 2013 and authorizes payment of the monthly bills listed on Warrants for the month of August 2013 as audited by the Independent Claims Auditor as follows:

Warrant:	T:7 A:3	A:4,5	T:8	T:9 A:7	A:8,11
Date:	8/1	8/7	8/8	8/22	8/29

PROGRAM SECTION

19. **CPSE/CSE – Recommendations (Exhibit #10)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committees on Special Education and Preschool Special Education for the months of May, June, July and August 2013 and CPSE/CSE recommendations for the 2013-2014 school year.

MISCELLANEOUS SECTION

20. **Transportation Request (Exhibit #11)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the transportation request submitted by Family A.

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the transportation request submitted by Family B.

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the transportation request submitted by Family C.

21. **Committee Members 2013-2014**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individual for the 2013-2014 Technology Advisory Committee:

Marlene Chirco

22. **Second Policy Reading (Exhibit #12)**

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a second reading of the following policy:

7420 Interscholastic Athletic Policy (Updating of Policy #7420)

4211 Administrative Organization Plan (Chain of Command) (Updating of Policy #4211)

7618 Time-Out Room Policy – new policy

23. **General Discussion**

- ❖ Board of Education Goals
- ❖ Process for Superintendent's Evaluation
- ❖ Tentative Capital Project Discussion

24. **Questions and Comments from the Community**

Members of the public who desire to address or question the board of any topic related to board work are welcome to do so at this time. Speakers are requested to limit their remarks to not more than three minutes; to appoint a spokesperson if the concern is a group concern, and to supplement verbal presentations with written reports, if necessary or desired.

25. **Dates to Remember**

The next Board of Education will be on October 2, 2013 at 6:00 P.M. in the Boardroom at the Administrative Office. The public session will begin at 7 P.M.

26. **Adjournment**

It is likely that the Board of Education will move to enter into Executive Session immediately upon adjournment of Public Session.

NOTE: ADDITIONAL ITEMS MAY BE ADDED TO THIS AGENDA.