

# Center Moriches Union Free School District

**BOARD OF EDUCATION**  
Wendy R. Turkington, President  
Daniel Finnegan, Vice President  
Thomas R. Hogan  
Heather Schaub-Magill  
Kristen Turnow-Heintz, Ed. D

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**Russell J. Stewart**  
*Superintendent of Schools*

**Lynda G. Adams**  
*Deputy Superintendent*

**Carol M. Perkins, CPA**  
*Business Official*

**Diane M. Smith**  
*Treasurer*

**Patricia A. Galietta**  
*District Clerk*

## BOARD OF EDUCATION REGULAR MEETING

**CENTER MORICHES, NY  
SEPTEMBER 4, 2013**

The Board of Education, Center Moriches Union Free School District, held a Regular Meeting in the Board Room on Wednesday, September 4, 2013 at 7:00 p.m. Those present were Board Members Wendy R. Turkington, Daniel Finnegan, Thomas R. Hogan, Heather Schaub-Magill and Kristen Turnow-Heintz; Superintendent Russell J. Stewart, Deputy Superintendent Lynda G. Adams, Business Official Carol M. Perkins, Treasurer Diane M. Smith and District Clerk Patricia A. Galietta.

President Turkington called the meeting to order with the Pledge of Allegiance at 7:05 p.m. There were approximately 55 visitors present.

### 1. Superintendent's Report

- **2012-2013 School Year Data Analysis – Lynda Adams** – Mrs. Adams made a presentation to the Board and those present concerning the 2012-2013 school year data, what areas we improved in and where we need to continue striving to improve.
- **Administrative Reports – Principals/Directors** – Mrs. Hardwick, Mrs. Bates, Mr. Casswell, Mr. Soto and Mr. Thode made presentations to the Board highlighting their projected enrollments, plans and goals for the 2013-14 school year.

2. Minutes – On motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz, the Board of Education voted to approve the following minutes as submitted:

Meeting of August 21, 2013

### PERSONNEL SECTION

### 3. Resignations

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to accept the following resignations:

Name	Position/Subject	Effective Date(s)	Building
Maria Gonzalez	PCHP Visitor	08/27/13	DW

### 4. Rescind Action

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to rescind its August 21, 2013 action as follows:

Name	Position	Effective Date	Salary
Christine Buff	Substitute Clerk Typist	09/09/13-06/30/14	\$12/hr(not to exceed 17.5 hrs/per week)
Christine Buff	Substitute Paraprofessional	09/09/13-06/27/13	\$12/hour

4. **Rescind Action (continued)**

<b>Christine Buff</b>	Substitute Monitor	09/09/13-06/27/14	\$8.50/hour
<b>Michael Leone</b>	Per Diem Substitute Teacher (DW) (7/10/13 BOE Meeting)	09/09/13-06/27/14	\$90/day

5. **Substitutes: 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to appoint the following individuals as substitutes for the 2013-2014 school year, as follows:

<b>Name</b>	<b>Type/Building</b>	<b>Effective Date</b>	<b>Stipend</b>
<b>Shauna Barton</b>	Substitute Monitor (Elem)	09/09/13-06/27/14	\$8.50/hour
<b>Daniel Bishon</b>	Substitute Custodian I (DW)	09/05/13-06/30/14	\$11.61/hour
<b>Michael Crisci</b>	Per Diem Substitute Teacher (DW)	09/09/13-06/27/14	\$90/day
<b>Michael Leone</b>	Preferred Substitute (HS)	09/03/13-06/27/14	\$125/day
<b>Kaitlyn McGrath</b>	Per Diem Substitute Paraprofessional (DW)	09/09/13-06/27/14	\$12/hour
<b>Monica O'Brien</b>	Per Diem Substitute Teacher (DW)	09/09/13-06/27/14	\$90/day
<b>Monica O'Brien</b>	Per Diem Substitute Paraprofessional (DW)	09/09/13-06/27/14	\$12/hour
<b>Tami Schaber</b>	Per Diem Substitute Paraprofessional (DW)	09/09/13-06/27/14	\$12/hour
<b>Kathleen Vecere</b>	Per Diem Substitute Teacher (DW)	09/09/13 – 06/27/14	\$90/day
<b>Deborah Zadrazil</b>	Per Diem Substitute Teacher (DW)	09/09/13 – 06/27/14	\$90/day

6. **Appointments of Teaching and Support Staff**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following appointments:

<b>Name</b>	<b>Position/Building</b>	<b>Eff. Date(s)</b>	<b>Salary</b>
<b>Curtis Barnhill</b>	JV Football Assistant Coach (HS)	2013-2014	\$4,357.50
<b>Christine Buff</b>	Paraprofessional (DW)	09/09/13	Step 1 (Pro-Rated)
<b>Gregory Gates</b>	Security Guard (DW)	09/05/13-06/30/14	\$18/hour
<b>Ira Jarmel</b>	Custodial Worker II (DW)	09/09/13	\$36,620 (Pro-rated) + \$400 Longevity
<b>Kristen Mayhew</b>	Varsity Gymnastics Coach (WFHS)	08/26/13	N/A
<b>Jennifer Melon</b>	Paraprofessional (DW)	09/04/13	Step 1 (Pro-Rated)
<b>Glenn Pepe</b>	Additional Day Summer Guidance Work (MS)	08/28/13	1/200 <sup>th</sup> of salary
<b>Gia Vanacore</b>	Varsity Gymnastics Coach (WFHS)	08/26/13	N/A

**7. Other Annual Appointments**

**School District Architects**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to appoint JAG Architect to serve as the school district’s architects for the 2013-2014 school year.

**FISCAL SECTION**

**8. Donations**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to accept the following donation:

- ❖ The district received a check from Suffolk ASBO in the amount of \$500 to be awarded as a scholarship check to a business student at the end of the 2013-2014 school year.

**9. Contracts**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following contracts in accordance with the terms and conditions of the contracts, as well as at the established cost contained in said contracts:

- Karen E. Burkhard, MD Contract (2013-2014)
- Bayport-Blue Point UFSD 2013-2014 Instructional Services Contract – 2 students
- ESBOCES District Operated (Regents) Transportation Contract – Summer Program 2013
- ESBOCES Transportation (Regional Special Education) Contract – Summer 2013
- John A. Grillo, Architect, PC Amendment and Extension 2013
- Part-Time Reservation Community Liaison Contract (Revised)
- Whitsons Culinary Group Addendum – 2013-2014

**10. Budget Transfers – June 2013 end of year and August 2013**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the budget transfers.

**11. Disposition of Records, Books and/or Equipment**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the disposition of books and equipment.

**12. Payment Authorization**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to accept the report by the Independent Claims Auditor for the month of July 2013 and authorizes payment of the monthly bills listed on Warrants for the month of July 2013 as audited by the Independent Claims Auditor as follows:

<b>Warrant:</b>	<b>T:1</b>	<b>A:2,3</b>	<b>T:4</b>	<b>A:1,2 T:5</b>	<b>T:6</b>
<b>Date:</b>	<b>7/3</b>	<b>7/11</b>	<b>7/12</b>	<b>7/25</b>	<b>7/26</b>

**PROGRAM SECTION**

13. **CPSE/CSE – Recommendations**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the recommendations of the Committees on Special Education and Preschool Special Education for the months of July and August 2013 and CPSE/CSE recommendations for the 2013-2014 school year.

**MISCELLANEOUS SECTION**

14. **First Policy Reading**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to conduct a first reading of the following policy:

7420 Interscholastic Athletic Policy (Updating of Policy #7420)  
4211 Administrative Organization Plan (Chain of Command) (Updating of Policy #4211)  
7618 Time-Out Room Policy – new policy

15. **Third Policy Reading and Adoption**

RECOMMENDED ACTION: that upon the recommendation Superintendent of Schools, the Board of Education conduct a third reading of the following policy and subsequently moves to adopt the policy:

5210 Revenues (replaces old policy DD, DF)  
5213 Federal Funds (replaces old policy DEC)  
5230 Acceptance of Gifts, Grants and Bequests to the School District (replaces old policy DFC)  
5240 School Tax Assessment and Collection/Property Tax Exemptions (replaces old policyDEA)  
5250 Sale and Disposal of School District Property (replaces policy DN)  
5310 Bonding of Employees and School Board Members (replaces old policy DH)  
5320 Expenditures of School District Funds (replaces old policy DK)  
5340 Borrowing of Funds – new policy  
5530 Petty Cash Funds and Cash in School Buildings (replaces old policy DJB)  
5540 Publication of District’s Annual Financial Statement – new policy  
5560 Use of Federal Funds for Political Expenditures – new policy  
5574 Independent/External Audits – new policy  
5420 Purchasing Authority – new policy  
6430 Employee Activities – new policy

16. **Committees**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the creation of the following committees for the 2013-2014 academic year:

Audit Committee	Curriculum & Instruction Committee
Emergency Preparedness Committee	Facility Advisory Committee
Health & Wellness Committee	Legislative Committee
Technology Committee.	

**Committee Members – 2013-2014**

Upon the recommendation of the Superintendent of Schools, and on motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to approve the following individuals for the various 2013-2014 committees:

Audit Committee:

Daniel Finnegan  
Thomas Hogan  
Heather Schaub-Magill

Wendy Turkington (Chairperson)  
Kristen Turnow-Heintz

Curriculum and Instruction Committee:

Lynda Adams (Chairperson)  
Melissa Bates  
Dawn Daniels  
Danielle Dench  
Nicole Foster  
Kim Hardwick  
Raina Ingoglia  
Laura Kelly  
Dawnmarie Lanzetta

Dina Larocca  
Lisa Marrin  
Jane Murray  
Loriann Patanjo  
Lawrence Pasciutti  
Kathleen Rasso  
Kathleen Springman  
Wendy Turkington  
Kristen Turnow-Heintz

Emergency Preparedness Committee:

Edward Casswell (Co-Chairperson)  
Carolyn Corcoran  
John DeBatto  
Dan Finnegan (Co-Chairperson)

Miriam Gillies  
Zeguorney Khan  
Lisa Marrin  
Loriann Patanjo

Facility Advisory Committee:

John Allen  
Dawn Coyle  
Gary Crowell  
John DeBatto  
Alex Dench  
Danielle Dench  
Dan Finnegan (Co-Chairperson)  
Josh Foster  
Arthur Gerhauser (Co-Chairperson)  
Tom Kelly

Lisa Marrin  
Suzanne Maxwell  
Carol Perkins  
Kelly Platt  
Loriann Patanjo  
James Ryan  
Wendy Turkington  
Kristen Turnow-Heintz  
Elizabeth VonHassel

Health and Wellness Committee:

Melissa Bates  
Danielle Dench  
Jackie Esp  
Trisha Galietta  
Zeguorney Khan  
Meghan Klaus

Loriann Patanjo  
Terri Schill  
Jeremy Thode (Chairperson)  
Sandra Unger  
Elizabeth VonHassel

Legislative Committee:

Danielle Dench  
Meghan Klaus  
Lisa Marrin  
Loriann Patanjo  
Kelly Platt

**BOARD OF EDUCATION  
REGULAR MEETING**

**CENTER MORICHES, NY  
SEPTEMBER 4, 2013**

Technology Committee:

Lynda Adams (Co-Chairperson)  
Kristen Alifano  
John Allen (Co-Chairperson)  
Sal DiPeri

John Kinghan  
Bill Nofi  
Loriann Patanjo  
Kristen Turnow-Heintz

16. **General Discussion**

- ❖ Board of Education Goals – The Board held a discussion on the Board of Education goals for 2013-14. Further discussion next meeting.
- ❖ Process for Superintendent’s Evaluation – The Board is continuing the process of fine-tuning the Superintendent’s evaluation process.
- ❖ Tentative Capital Project Discussion – Mrs. Turkington reported on the Facilities Advisory Committee and process so far, concerning the development of the Capital Project.

17. **Dates to Remember**

The next Board of Education will be on September 18, 2013 at 6:30 P.M. in the Boardroom at the Administrative Office. The public session will begin at 7 P.M.

On motion by Mr. Finnegan, seconded by Mrs. Turnow-Heintz and carried 5-0, the Board of Education voted to go into Executive session at 10:37, for the purpose of discussing a specific personnel matter.

The Regular Meeting was adjourned at 11:15 p.m.

Respectfully submitted:

Patricia A. Galietta  
District Clerk